

Professional Experience**Academy Da Vinci Charter School for the Arts***Principal**October 2008- Present*

Provides leadership for the professional staff of the school in the development, implementation, and evaluation of a comprehensive K-5 public educational program, and to administer the program in accordance with school board policies and administrative rules and regulations. Collaborates with school board and board of directors. Plans, implements, supports, and enhances teaching and student achievement. Monitors division, state, and federal requirements. Promotes the development of specific and measurable goals for student achievement. Collaborate with teachers and instructional support personnel. Ensures content alignment with standards. Ensures that staff meetings and professional development activities are focused on student outcomes. Uses data to make clear, observable changes in teaching. Promotes effective communications and interpersonal relations among staff, parents, students and community members. Maintains effective discipline and fosters a safe learning environment. Models high expectations of students and staff. Selects, inducts, supports, evaluates and retains high quality instructional and support staff. Ensures professional development programs aligned with instructional needs. Serves as Chief Financial Officer for the school, monitoring funding and expenditures. Responsible for technological upkeep, purchases, user rights, and updates.

Relevant Accomplishments:

- Conducted staff training in Learning Theories
- Enhanced school safety and safety techniques
- Improved emergency response procedures
- Secured Automated External Defibrillator
- Conducted staff training in Data-Driven Analysis to Improve Instruction

Children's Academy of Southwest Florida, Inc.*Director**February 2006 – July 2008*

Manage daily programming and staffing for four non-profit child care centers serving 1200 working poor families; assist the executive director overseeing local and state standards' compliance for four centers, and conduct training for 90 employees in instructional practices, data-driven analysis, health and safety standards, emergent literacy, and working with multicultural and diverse families and children. Oversee and manage \$650,000 USDA Food Program Grant.

The Broach School (St. Petersburg, FL)*Principal –K-12**February 2005 –February 2006*

Directed teachers and staff of 150 multicultural, socioeconomically diverse special education students; planned and monitored the school's 1.2 million dollar budget; enforced state standards and progressed students through a college preparatory program; conducted data-driven assessment for instructional improvement; improved communication with parents and guardians.

Copiague Union Free School District (Long Island, NY)*Assistant Principal – Copiague Middle School**July 2003 – January 2005*

Worked collaboratively with the principal, second assistant principal and dean to plan, implement, and direct the daily programs and activities in a culturally and socioeconomically diverse 6th–8th middle school with 1200 students and 100 staff members. Scope of position included:

- Guided instructional & curricular standards of practice
- Managed human and material resources
- Enforced district policies and procedures
- Maintained communication for student success

Relevant Accomplishments

- Trained 160 teachers in 5 schools on: Teaching Children of Poverty;
- Conducted 15-hour staff development sessions for 3 schools on: Instructional Practices in Literacy and Mathematics for Children of Poverty;
- Taught in-service courses:
 - Understanding by Design
 - Differentiated Instruction
 - Using Data to Inform Instruction
 - De-escalating Controversial Situations and People
 - Classroom Management Strategies
 - Literacy Collaborative
 - Special Education: Student Assessments and Needs
 - Successful Interventions for Bullying/Harassment; and
- Supervised dissemination and use of laptop computers for teachers and managed teachers' programs in attendance, grading and student information systems

Dean of Students

February 2003 – July 2003

- Joined efforts with the principal and 2 assistant principals to manage student attendance and behavior

The Lake Grove Residential Centers (Long Island, NY)

Assistant Principal - The Lake Grove School

2002 - 2003

Worked in concert with the principal, a cadre of social workers, psychologists, and counselors to create and sustain educational experiences designed to ameliorate the delinquent behaviors of court and agency placed 12-21 year-old students in this private, residential school. These students had been unsuccessful in alternative school settings.

English / Social Studies Teacher- The Lake Grove School

2001 –2002

- Taught NY State Regents Global History (I & II), and English 9, 10, 11, and 12.
- Increased students' passing rate on Regents Examinations from 60% to 100%.

Briarcliffe College (Bethpage, Long Island, New York)

Adjunct Instructor

2001 – 2003

Taught: Psychology, Educational Psychology/Child Development, Collegiate Learning, & Sociology

Kamuzu College (Malawi, East Africa)

School of Education: Instructor and Curriculum Developer

2000 - 2001

Taught: Introduction to Education, Educational Techniques & Strategies, Educational Administration, and Computer Literacy

Durham Public Schools (North Carolina)

Teacher - Riverside High School

1988 –2000

- Member of a 160 faculty in a culturally and socioeconomically diverse high school with 2400 students;
- Wrote, directed, and team-taught in the school-within-a-school program for 150 recalcitrant students; and
- Coached volleyball and track

Computer Program Applications

MS Access	ABC SnapGraphics	Harvard Graphics
MS Excel	Adobe Formatting	MapInfo
MS PowerPoint	Astound	SASIXp (student information)
MS Publisher	FrontLook (web effects)	SchedulePro (school scheduling)
MS Word	FrontPage (web designs)	SPSS (statistics program)

Awards and Honors

- Who's Who Among American Women - 2006
- Doctoral Candidate in Educational Leadership & Accountability– St. John's University – Anticipated graduation: December 2007
- Teachers for Africa Fellowship – 2000
- Outstanding Leadership Award– International Special Olympics-1999
- North Carolina Regional Coach of the Year (Volleyball)– 1999, 1998, 1997
- North Carolina State Coach of the Year (Volleyball)– 1998
- Durham Public Schools Teacher of the Year/ North Carolina State Finalist – 1998
- Duke University Outstanding Public School Educator Award – 1998

Professional Affiliations and Certifications

Florida Certificate School Leadership
NY Certificate in School Administration and Supervision
American Red Cross First Aid, CPR, & AED Instructor

Phi Delta Kappa – Fraternity of Professional Educators
Association for Supervision and Curriculum Development
First Book (acquisition/distribution of books to children in poverty)
Child Care Advanced Director's Credential
Certified Grant Writer

Education

St. John's University

Doctoral Candidate in Educational Leadership & Accountability: Ed. D. Program

College of New Rochelle

Master of Science in Staff Development & School Administration

Florida State University

Master of Science in Education

Florida State University

Bachelor of Science in Education

